

# St. Paul Catholic High School Tuition Assistance FAQ

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St. Paul Catholic High School uses an independent consultant, FACTS Grant & Aid, to evaluate financial need.

## ***Who should apply for Tuition Assistance?***

Anyone who is planning to apply for tuition assistance and/or anyone who has a renewable scholarship which has a financial need component must submit a financial aid application. Examples of this would be CSSP tuition assistance and scholarships from the Foundation for the Advancement of Catholic Schools (FACS).

Incoming freshmen who are applying for any of the following scholarships must also apply for tuition assistance: The Rev. Edmund O'Brien Scholarship, the St Paul/Southington Scholarship, the Sharon Mielcarz Memorial Scholarship, the Catholic Elementary School Graduates Scholarship, and the St Paul Litchfield County Scholarship. Returning students are not required to re-apply for those scholarships, and will receive them provided they continue to meet the original requirements of the scholarship.

## ***How much does it cost to apply?***

The FACTS Grant & Aid application fee for the 2018-2019 academic year will be \$27. One fee and one application cover all students in one family enrolling at St. Paul Catholic High School.

## ***Where can I find an application?***

A link to the 2018-2019 FACTS Grant & Aid application will be available by December 19, 2017 on our website, [www.spchs.com](http://www.spchs.com). Click on the 'Admissions' tab, then click on 'Financial Assistance.' The application can be started in December, and documentation should be submitted as it becomes available.

## ***What is the deadline to apply?***

In an effort to speed up the award process, there will be two deadlines this year:

### **Families with incoming freshmen**

The deadline for applying for tuition assistance for the 2018-2019 academic year will be **January 31, 2018** for families with incoming freshmen and transfer students. Required documentation will include a copy of your **2016** Federal Income Tax return and copies of all **2017** W-2's, 1099's and 1098's. Please note: In cases of divorce, both parents must apply for financial aid and supply financial documents. If you occupy separate households, each parent should complete a separate application.

### **Returning Families without incoming freshmen**

The deadline for applying for tuition assistance for the 2018-2019 academic year will be **February 19, 2018** for returning families without incoming freshmen. Required documentation will include a copy of your **2017** Federal Income Tax return and copies of all **2017** W-2's, 1099's and 1098's. Please note: In cases of divorce, both parents must apply for financial aid and supply financial documents. If you occupy separate households, each parent should complete a separate application.

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## ***What other documentation do I need to include with the Tuition Assistance application?***

2018-2019 Financial Aid awards will be based on income in 2017. By law employers must mail W-2 and 1099 forms by January 31. These are required supporting documents.

In addition to the Federal Tax return, W-2's and 1099's as listed in the deadline section above, if dollar amounts have been entered for Non-Taxable Income, you must provide documentation for those amounts. If you are self-employed or are not required to file a tax return, please see the instructions.

## ***How do I submit my documentation?***

All supporting documentation can be uploaded in pdf format, and the size of each document must be less than 20 MB. Documentation can also be faxed to 866-315-9264 or mailed to the address below. Please be sure to include the FACTS applicant ID on all faxed or mailed correspondence.

FACTS Grant & Aid Assessment  
P.O. Box 82524  
Lincoln, NE 68501-2524

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 866-441-4637.

## ***Will my application be processed if it is incomplete?***

Applications cannot be processed without the fee and the appropriate documentation. If something is missing, you will be notified, and you should respond quickly. Incomplete applications cannot be processed. Also, those who do not complete the application in a timely manner risk not receiving aid, since the available funds will be allocated first to those qualified applicants who have submitted their applications on time.

## ***Is there a guarantee that I will be granted Tuition Assistance by filling out an application?***

No; awards are made on a need basis. There is a limited amount of funds available, which makes it impossible to meet all needs. In addition, to be considered for tuition assistance, students must maintain an average of at least 70 for the current year to be considered for the following year, and must exhibit good behavior.

## ***Is Tuition Assistance renewable?***

Tuition assistance is **not** renewable. Since family and financial circumstances can change from year to year, students must reapply each year in order to be considered for the following school year. If there is no significant alteration in the family's financial situation or the student's performance, and if the Tuition Assistance application is submitted on time, the amount of aid will probably be similar.

## ***When will I hear if my child received a tuition assistance award?***

Award announcements will be mailed out in early March for families with incoming freshmen, and by the end of March for returning students.

If you have any other questions, please contact the Finance Office at 584-0911 ext. 20.